



UTICA CAMPUS EVENING COURSE SCHEDULE SPRING JANUARY 19, 2016-MAY 6, 2016

<u>CODE</u>	<u>COURSE TITLE</u>	<u>DAY</u>	<u>TIME</u>	<u>CR HRS</u>
Ac.101	Principles of Accounting I	M	6:00-8:50	3
Ac.102	Principles of Accounting II*	M	6:00-8:50	3
Ac.205	Financial Statements *	T	6:00-8:50	3
Ba.105	Human Resource Management	T	6:00-8:50	3
Cs.101	Computer Concepts	W	6:00-8:50	3
Cs.102	Computer Applications with Spreadsheets and Database*	W	6:00-8:50	3
Ec.102	Microeconomics	W	6:00-8:50	3
En.101	English Communication	T	6:00-8:50	3
En.102	English Composition*	T	6:00-8:50	3
In.201	Personal Lines Insurance Starts---January 25, 2016---February 12, 2016	M,W	6:00-9:45	4
In.202	Property and Casualty Insurance Agents and Brokers Licensing* Starts March 28, 2016-May 4, 2016	M,W	6:00-10:00	4
In.204	Life Accident and Health Insurance Starts---January 26, 2016-March 17, 2016	T,TH	6:00-9:30	4
La.101	Business Law	TH	6:00-8:50	3
Ma.101	Mathematics	TH	6:00-8:50	3
Ma.201	Algebra	TH	6:00-8:50	3
Me.101	Anatomy & Physiology*	M	6:00-8:50	3
Me.104	Medical Coding I*	W	6:00-8:50	3
Me.105	Medical Insurance and Billing*	T	6:00-8:50	3
Me.106	Medical Laws and Ethics	W	6:00-8:50	3
Oa.101M	Medical Office Administration*	M	6:00-8:50	3
Re.101	Office Procedures	T	6:00-8:50	3
Sk.101	Study Skills	T	4:50-5:40	1***
Ty.101	Keyboarding I	TH	6:00-8:50	3
Ty.102	Keyboarding II*	TH	6:00-8:50	3
Wp.101	Word Processing	M	6:00-8:50	3
Wp.103	Word Processing/Machine Transcription*	M	6:00-8:50	3

***Prerequisite May Be Required**

Schedule Subject to Change

****This course carries three equated credits for tuition and financial aid purpose**

Please note: Students pursuing a program other than Business Administration/General are limited up to 50 percent of their course on line.

Text Book information is available on the college web site www.uscnv.edu